



Indira Gandhi National Open University Regional Centre Saharsa

Koshi Chowk, Saharsa-852201

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NOTICE

Date: 22-09-2026

Change of Examination Centre - TEE December 2026

Students who have submitted their **Term-End Examination (TEE)** form for the **December 2026** session and wish to change their examination centre may submit a request to the Regional Centre Saharsa.

Documents Required:

-  A written request for change of examination centre, clearly stating the valid reason.
-  A self-attested copy of the IGNOU Identity Card.
-  A copy of the earlier submitted examination form.

Important Guidelines:

- Requests will be considered **subject to seat availability** at the requested examination centre.
- Submission of a request **does not guarantee approval**.
- The facility for processing requests will remain available on the **Regional Centre Samarth Portal** only up to **30th September, 2026**.
- **No requests will be entertained after 30th September, 2026.**
- Requests for change of examination centre **within the same city/district** will not be entertained.

Sd/-
Regional Director